



## Template Youth Training Schedule

<b>Day 1</b>
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<b>8.30</b>	<b>Name tags</b>	[ 5’]
<b>8.35</b>	<b>Welcome &amp; Name Game</b>	[15’]
<b>8.45</b>	<b>Building trust</b>	[15’]
	<ul style="list-style-type: none"> <li>• ACTIVITY - Falling &amp; Catching Game</li> <li>• ACTIVITY - Worm Game</li> </ul>	
<b>09.00</b>	<b>House Rules</b>	[15’]
	Common agreement about how participants should conduct/behave during the workshop.	
<b>9.15</b>	<b>Why are we here?</b>	[30’]
	<ul style="list-style-type: none"> <li>• DISCUSS - make sure everyone understands</li> <li>• PLAY examples of programs produced by other children/young people</li> </ul>	
<b>9.45</b>	<b>Permission to broadcast – informed consent</b>	[30’]
	<ul style="list-style-type: none"> <li>• DISCUSS - ensure clear understanding of what talking on radio means, for themselves and those they interview.</li> </ul>	
<b>10.15</b>	<b>TEA BREAK</b>	[30’]
<b>10.45</b>	<b>Listening and talking skills</b>	[30’]
	<ul style="list-style-type: none"> <li>• To understand the difference between hearing and listening</li> <li>• To become better listeners</li> <li>• To gain confidence and assertiveness to express ourselves to others</li> <li>• To enable us to communicate clearly (speech and body language)</li> <li>• To be able to tell a story</li> <li>• ACTIVITY - Sound effects and story</li> <li>• ACTIVITY - “Broken telephone”</li> </ul>	

<b>11.15 “Telling a story together”</b>	[15’]
<b>11.30 What do you think? [Agree/Disagree]</b>	[30’]
Encourage youth to express themselves on particular issues + record	
<b>12.00 ENERGIZER</b>	[5’]
<b>12.05 Discussion about radio</b>	[25’]
<ul style="list-style-type: none"> <li>• Who has a radio at home?</li> <li>• What stations do you listen to?</li> <li>• What radio programmes etc do you listen to?</li> <li>• What are your favourite programmes?</li> <li>• Who are your favourite presenters?</li> <li>• Mimicking radio presenters etc.</li> <li>• What does a radio reporter do?</li> </ul>	
<b>12.30 LUNCH</b>	[1 hour]
<b>13.30 Learning the equipment</b>	[30’]
<b>14.00 Introducing myself</b>	[30’]
- Being yourself, true to you	
<ul style="list-style-type: none"> <li>• What would you like someone else to know about you?</li> <li>• Record introductions</li> <li>• Listen back to selected recordings</li> </ul>	
<b>14.30 What makes a good story? A good storyteller?</b>	[1hour]
<ul style="list-style-type: none"> <li>• DISCUSS</li> <li>• ACTIVITY - Record your own true story: one thing that happened to you when you were younger</li> </ul>	
<b>15.00 TEA</b>	
<b>15.30 Activity continues</b>	
<ul style="list-style-type: none"> <li>• LISTEN BACK AND REFLECT ON PROCESS</li> <li>• Positive and negative chairs</li> </ul>	
<b>16.00 END OF DAY</b>	

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<b>Day 2</b>
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<b>08.30 Review of Day 1</b>	[15']
<b>08.45 Learning to Interview</b>	[1hr 30']
<ul style="list-style-type: none"><li>• Brainstorm: If you want to find out about life in a place you didn't know, what questions would you ask.</li><li>• Record</li><li>• Listen back</li></ul>	
<b>10.15 TEA BREAK</b>	[15']
<b>10.30 Agree/disagree</b>	[15']
<b>10.45 Audio Commentary (Community issues)</b>	[10']
Introduction: an audio commentary is an opinion piece that allows young people to take a stand on a particular issue, and to elaborate on their position. It is essentially one side of a debate, and is often quite short.	
<b>12.15 ENERGIZER</b>	[0.5']
<b>12.20 Audio Commentary cont'd</b>	[1hr 15']
<ul style="list-style-type: none"><li>• Prepare &amp; Script Audio Commentaries</li><li>• Record Audio Commentaries</li><li>• Listen Back</li></ul>	
<b>12.30 LUNCH</b>	[1 hour]
<b>13.30 Audio Profile:</b>	[1 hr 30']
<b>An introduction to you and your world</b>	
<ul style="list-style-type: none"><li>• DISCUSS - Audio profiles allow the participants to tell a fuller story about their lives, and to bring the listeners into their world.</li><li>• ACTIVITY<ul style="list-style-type: none"><li>- Listen to sample audio diaries</li><li>- Record</li><li>- Listen back</li></ul></li></ul>	
<b>14.45 TEA</b>	[30']
<b>15.15 Finish listening back and reflect</b>	
<b>16.00 END OF DAY</b>	

<b>Day 3</b>
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**08.30 Review of day 2** [15']

**08.45 Audio debate/Tak Show** [1hr 15']

The youth journalists will be introduced to the main element of a talk show. Exploring a variety of themes this exercise will give them the chance to experience the excitement of radio 'in the moment,' and the opportunity to lead discussions with a variety of guest speakers.

- **ACTIVITY**
  - listen to examples
  - plan and script
  - record
  - listen & critique

**10.00 TEA BREAK** [30']

**10.30 Finish critique** [15']

**10.45 Public Service Announcements (PSAs)** [1hr 15']

A public service announcement is like an advert – it's a message that informs people and encourages them to take certain action. The message is usually about an issue or a topic that it is of public importance. If people listen to it, they can take action which can improve the wellbeing of everyone.

- **ACTIVITY**
  - Ask them to role play an advert
  - listen to sample PSAs (get them to ID 3 elements)
  - research
  - record

**12.00 Listen back** [30']

**12.30 LUNCH** [1 hour]

**13.30 Go through Youth Toolkit while planning our first show** [1hr 30']

- Name of the programme
- Programme jingle
- Programme format
- Program components: talk show, audio commentary, interviews, audio profile
- Roles & responsibilities (hosts; reporters; producers)
- Topics/issues
- Identifying interviewees
- Setting up appointments (overnight)
- Saving files; correct formats
- Logging recordings

**15.00 TEA**

[30']

**15.30 Preliminary recordings**

**16.15 Report-back on programme plans**

**END OF DAY**

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<b>Day 4</b>
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<b>08.30 Review of Day 3</b>	[15']
<b>08.40 Plan the day's activities for recording Show #1</b>	[20']
<b>9.00 Work in groups</b>	[3hr 30']
<ul style="list-style-type: none"><li>• Record jingle</li><li>• Record interviews</li><li>• Record PSAs</li><li>• Record commentaries</li></ul>	
<b>12.30 LUNCH</b>	[1 hour]
<b>13.30 Work in groups continues</b>	[1hr 30']
<ul style="list-style-type: none"><li>• Finalise jingle</li><li>• Finalise interviews</li><li>• Finalise PSAs</li><li>• Finalise commentaries</li></ul>	
<b>15.00 TEA</b>	[30']
<b>15.30 Portrait &amp; Group Photos</b>	[20']
<b>15.50 Evaluation</b> – positive & negative chair Young people evaluate the workshop	[40']
<b>16.30 END OF DAY</b>	

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<b>Day 5</b>
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<b>08.30 Review of Day 4</b>	[15 min]
<b>08:45 Recording the hosts at the studio</b>	[1hr 30']
<b>10:15 Editing show together</b>	[1 hr]
<b>11:15 Listening back to final show</b>	[30 min]
<b>11:45 Final feedback</b>	[30 min]
<b>12:15: End of workshop</b>	